

Scargill CE Primary School



PROSPECTUS



A Brief History of Scargill School

The education of your child will be of great importance to you. In choosing a school you will want to be confident that your child will receive the best education possible.

As a parent your first concern will be about what is happening in the school at present. This Prospectus is designed to give you information about the school and I hope that you will find it helpful. I will be very pleased to give you any further information should you require it.

To help you understand our school a bit better, the following brief outline of its history, I am sure, will be of interest to you. The Reverend John Scargill, became "Parson" of West Hallam in 1639. He was Pastor of this parish for twenty three years and in 1662 he died at the age of 74. He died a bachelor. Just prior to his death he made a Will dated 10th January 1662. He left £540 for the purchase of a farm at Eastwood. He directed that the first two years rent from the farm should meet the cost of building a free school in West Hallam. The original school room was 24 feet long with an approximate width of 12 feet. The total cost of this school was approximately £76. He also directed that the school should have a Christian Foundation. The twelve original pupils actually received nine pence per week whilst at school. What a thought; paying children to go to school today! With the rising interest in education during the 19th century, an infant school for girls was built in the 1850's.

The present school is on a different site from the original one, which was built over three hundred and fifty years ago. How fortunate for West Hallam that the Reverend John Scargill had the vision to endow the school so adequately that through careful management by successive Trustees and School Governors, the school exists as it does today.

With the generous help of the Scargill Education Foundation the school has been enlarged and refurbished in order to meet the educational requirements of 21st Century life.

Although our school is a large one, it has retained a family atmosphere where the personal needs of your child will receive the best attention of our dedicated and excellent team of teachers.

2014 was a significant milestone in the history of the school as we celebrated our 350th Anniversary. John Scargill was a man of vision when writing his will but even he would be surprised if he could see the modern day reality of that vision. Who knows where the school will be or what schools may look like in another 350 years.

We are now an academy and part of DDAT (Derby Diocese Academy Trust) and the Village Pre-school is now on the school site. We hope that this will become a lasting partnership between settings.

I do hope you will find this booklet informative. If you have any queries about its contents, or any concerns regarding your child's primary education, please do not hesitate to contact me.

You are very welcome to visit the school to see it in action. If you wish to do so, please telephone 0115 9320005 to make an appointment.

I look forward to meeting you and your child.

Andrew Poole
Headteacher

Our Values and Aims

At Scargill Primary School, we are all learners and we believe every learner is special, genuinely valued and respected.

This is our school
Let love dwell here,
Love of learning
Love of our community,
Love of all people,
Love of God
And love of life itself.

Love of learning

We aim to:

- Encourage excellence
- Provide a safe and stimulating environment for learning
- Value the skills and talents of individuals
- Provide a broad, rich and relevant curriculum matched to every child's needs

Love of community

We aim to:

- Forge many links with the wider community
- Be a responsive, responsible and tolerant community
- Look after our school and the global environment

Love of people

We aim to:

- Celebrate differences within our school community
- Promote respect and care for others as well as ourselves
- Handle conflict sensitively

Love of God

We believe it is important to:

- Meet together regularly to offer worship, praise, prayer and thanksgiving to God
- Know that we worship a God of love, justice, mercy and forgiveness
- Respect the beliefs of others

Love of life itself

- We celebrate the achievements of all.
- We foster a high level of self esteem, believing that it is from this a truly positive love of life emanates.



The mission statement above was created and designed by two of our pupils. It is an example of how we value the skills and talents of individuals.

Admission to School

For parents wishing to secure a place for their child at Scargill School in our Reception Classes, you can apply online at www.derbyshire.gov.uk/admissions. The process is fairly straightforward for those with internet access. You need to apply by mid January before your child is due to start school.

If you cannot access the internet then you can apply by phone using CALL DERBYSHIRE on 08456 058058 (or 01629 533190).

For those who wish to move school during the school year then the process is the same apart from the fact that there is no set closing date. If in doubt give us a ring at school on 0115 9320005

School Hours

We expect children to line up when the bell rings at 8:50 am to give them time to hang up their coats.

Registration is at 8:55am

Morning session: 8.55am – 12.15pm
Afternoon session: 1.15pm – 3.25pm

The gates at the rear of the school will be open from 8.45am each morning, The responsibility for the safety of children before 8.45am rests with parents.

All children have a 15 minute break in the morning session and children from Reception – Y2 have another break in the afternoon session.

Total teaching hours per week (including Collective Worship):

Y3 – Y6 - 25 hours 50 minutes
Y1 – Y2 - 24 hours 35 minutes
EYFS - 23 hours 20 minutes

Mid-day Meals



School meals are cooked on the premises. There is a choice of dishes each day and this always includes a vegetarian option.

Payment for meals should be in advance on Monday mornings for the week. The current price is available from the school office. You can also pay monthly, half-termly, or termly. Meals currently cost £2.10 per day.

Please note that the government currently provides a subsidy so that all children up to Y2 can have a free school dinner. Please ask the office for more information.

We prefer payment through the online Parent Pay system but any cheques should be made payable to Scargill Primary School.

If you are in receipt of some benefits then your child may be entitled to free school meals. Please contact the School Office or Local Authority for information.

If you do not want your child to have a school lunch you may send a packed meal or, alternatively, you may make arrangements for your child to go home at lunchtime. If you do the latter, please ensure that your child is returned to school five minutes before the start of the afternoon session.

The welfare of the children during the lunch break is in the hands of the Senior Mid-day Supervisor and her staff, under the overall control of the Headteacher.

School Uniform

The Governors and staff expect all children to wear our school uniform. It looks smart, provides a sense of belonging, is very practical, and is not expensive.

School Uniform may be purchased from www.YourSchoolUniform.com website. This website stocks school logo items.

Alternatively, you can purchase uniform from any chain store or Hamiltons in Ilkeston.

Here is our daily uniform

- Grey skirt/pinafore dress, trousers or formal shorts.
- Navy blue cardigan or sweatshirt.
- White polo shirt preferred for Foundation children, Shirts or blouses can be worn as children get older and can confidently cope with all buttons.
- Blue gingham dress for summer.
- Black shoes from September to Easter
- BLACK trainers can be worn but only from Easter to July.
No open-toed sandals.
No boots to be worn in class.

Please note, shoes and not trainers or boots should be worn by the children

P.E. Clothing

For reasons of Health and Safety the children change for P.E., and we would be pleased if you could ensure your child is provided with a 'draw string' bag and the following equipment:-

- Plimsolls of the slip-on type are preferable for young children.
- Socks are needed for P.E. if tights are worn during the day.
- Boys wear shorts without a belt or buckle.

- Girls wear navy shorts or netball skirts for older girls.
- Children should have a white T-shirt to change into for P.E. lessons.

Trainers are not suitable for indoor work for safety reasons. For outdoor work trainers must be worn, and tracksuit trousers will be useful in the winter time.

It is essential that all PE clothes are named.

Jewellery

It is not necessary to wear jewellery to school, apart from religious reasons.

If a child has pierced ears they must only wear studs. Looped ear-rings are not acceptable as they are considered unsafe, particularly at break times and during technology lessons. Studs must be removed by the child for PE lessons, in line with LA Health and Safety Regulations. If the child is unable to remove them her/himself, then they must not be worn on days when PE lessons, including swimming, take place. If your child is getting their ears pierced, please arrange for this to be done at the start of the summer holiday to reduce the chance of not being able to participate in PE sessions. Please ask at the office for our full policy.

In order to keep things simple for everyone here is a list of forbidden items!

No

- toys
- jewellery
- nail varnish
- make up
- mobile phones
- sweets
- extreme haircuts



Please keep in touch with us.

Your child is more likely to find happiness and success if there is a positive relationship between school and home.

Most contact is informal and takes place after the school day directly with the class teacher. However, if you have a particular concern that you need to discuss at length or in confidence with the class teacher or head teacher, please telephone to make an appointment.

Newsletters are uploaded to the website regularly. You will receive a text message to let you know that it has been uploaded. For those who would rather have a paper copy then they can pick one up from the school office. These give information about forthcoming events and day to day matters. The children are an important link in the communications chain as we rely on them to take letters home.

Website

The school website www.scargill.derbyshire.sch.uk has lots of information about the school including a section specifically for Newsletters and messages from your child's teacher. Again you will be informed by text message when any new item is posted.

Text Message System

We will send important messages to you by text. We find this is an excellent way to quickly pass on key information. It is especially important during times of snow but can also be used when events/times change unexpectedly or for reminders to look for items posted on the website.

Twitter

For a light hearted but very up to date view of what is happening at school you can follow the school Twitter feed. Day to day events are reported accurately but the emphasis is definitely on 'fun'. Follow us on @scargill_school.

Parents' Evenings and Reports

We try very hard to keep in touch with all our parents and carers.

Autumn Term & Spring Term

An opportunity for parents and class teachers to discuss a child's progress is given at Parents' Evenings in the Autumn and Spring Terms. At the end of each term, you will receive a data sheet showing the progress your child is making.

Summer Term

In the Summer Term you receive a further data sheet with added teacher comments, along with a drop in Parents Open Evening.

Parental Involvement

Parents are involved as helpers in school in a variety of ways.

- Assisting with a group in class activities, such as cookery, art, sports, computers, design technology .
- Helping supervise out of school activities, such as day visits, extended school journeys, trips to the swimming baths.
- Producing, collating and organising resources such as lettering, labeling, sorting library books
- Organising an after school club including our School Book Club on a weekly basis.

We are very grateful for all parental help. It enables the school to provide a greater breadth and quality of activities and helps to develop very good relationships with staff in less formal ways.

If you have a talent or a skill that you would like to offer to the school, it would be very welcome. Please let us know.

PTA (Parent Teacher Association)

The objectives of the PTA are to assist in providing extra educational facilities for the school and to promote better communication and liaison between home and school. All teachers and parents of the children who attend the school automatically belong to the P.T.A. This school is fortunate in that it enjoys a high level of commitment from parents, and significant sums of money are raised each year in order to enhance the school's resources.

There is much fun and laughter at these PTA meetings as well as hard work, so come and join us.



Health and Safety of your Child

If your child has an accident at school we comfort the child and a member of staff administers first aid (as appropriate). However, on some occasions it is necessary to seek further advice or help, either from your doctor or by taking the child to hospital. In any event it is important that we should be able to contact you, a relative or a friend as soon as possible. Please inform us of any change in home circumstances immediately so that we can keep our records up to date.

Medicines, wherever possible, should be administered at home. If medication is needed during the school day parents are required to either visit the school themselves or to bring the medication to the school office and complete a consent form. Medicines should not be fetched and carried by the children. Medication is only given if the child is prescribed four doses in a day. School will not administer the first dose of any such medication.



Children who suffer from asthma should keep their inhalers in their classrooms. A medical form should be completed explaining when and how often the inhaler should be used. If your child has any specific health problems it is vital that you let the school know.

Keeping in Touch

It is important for you to let us know when there are changes to the records we hold on your child. Please inform the school office of change of address, home, work, mobile, emergency contact numbers or email addresses.



Conduct

A high standard of behaviour and respect for others is expected from all children. The staff plays a full supportive role in achieving this by working closely with parents. The school has a written policy which encompasses bullying, class rules, general school rules and procedures. A copy is available in the school office for parents to read. **Information is also available on the website** Policy and practice are grounded in the aims and values of the school as outlined earlier in this brochure.

Special Educational Needs

The Governors believe that every child should benefit as fully as possible from their education by having access to a broad and balanced curriculum. Each class teacher is aware of the importance of identifying pupils with special needs to ensure that the correct provision is made.

If a teacher is concerned about a child's progress she/he may consider it necessary to place the child on the school's additional support list. This is a confidential register which all schools maintain. Parents will be informed before this happens and invited to discuss the needs of their child and how home and school can best work together to overcome any difficulties.

If you have any concerns about your child's progress, you should contact the class teacher in the first instance. Our Special Educational Needs Co-ordinators are Miss Clutterbuck (EYFS to Yr2) and Mrs Hallsworth (Yr3 to Yr6).



Gifted and Talented

We also recognize that many children will have a specific gift or talent. They may be academically gifted and be working well in advance of their peers in one or more subject area. They may be talented in a particular musical, artistic or sporting area. In these cases we maintain a list of such children so that teachers can plan for them as well as provide opportunities for them to develop their skills both inside and outside of the classroom.

Mrs Hallsworth is our Gifted and Talented Co-ordinator.

Child Protection/Safeguarding

Parents should be aware that the school is required to take any reasonable action to ensure the safety of its pupils. In cases where the school has reason to be concerned that a child may be subject to ill treatment, neglect or other forms of abuse, the School is obliged to follow the required safeguarding procedures and inform Social Care of any concerns.



The Curriculum

When children join our Foundation Class, they follow the Foundation Stage Curriculum where the emphasis is on play based learning.



The lessons are short and very active, highlighting learning by trying, being adventurous having fun and talking about what has been learned with other children and adults.



We aim to continue this way of working for the older children.

All children from Year 1 to Year 6 follow the new National Curriculum 2014 which includes the 'core' subjects of English, Mathematics, Science and ICT and the 'foundation' subjects of Design Technology, History, Geography, Music, Art and Physical Education. In addition they study Religious Education, PSHE and Citizenship. From Y3 children study a modern foreign language.

West Hallam itself provides a fascinating amount of information covering many of our curricular areas and we make full use of this facility.

The following paragraphs offer a brief introduction to the curriculum and reflect our Aims and Values.

We continue this active learning by using our new topic web to help us deliver cross curricular active, skills based learning through carefully selected topics the children enjoy.

We involve the children in choosing what they want to learn.

Pupil Voice

We work closely with our School Council, ECO and International Committees. These groups are instrumental in making decisions over the way in which our school operates.

English

To be able to read, articulate verbally and communicate in writing are our aims, as without these skills our children lack control over their lives.

Speaking, reading and writing are taught through the daily Literacy Hour but permeate everything else a child does and so the children are constantly learning to express themselves in different ways and for different purposes. I cannot over emphasize the importance of this as it is the key to a happy and confident child with high self esteem.

We attach great importance to the teaching of reading and ask you to help us by ensuring that your child reads regularly at home and that sharing books is a pleasurable rather than a stressful experience for them.

Children are also encouraged to write regularly in order to develop their skills and as they get older they are given little targets for the achievement of these skills. The lesson outcomes are always made known to the children so they know what is expected of them.

We have a very wide selection of books to use with the children during school literacy sessions and also provide reading scheme books for practice and library books for reading for pleasure at home.

Do also please encourage your child to write at home, helping you write shopping lists, party invitations, menus, cards, diaries. Writing does not have to be a chore!

It is important to remember that just as children learn to talk and walk at different times they also learn to read and write at different times. Please remember that comparing your child's progress with that of their friends can be stressful.

Mathematics

The children are taught mathematics following the new National Curriculum 2014. They learn through active, well focused daily lessons delivered with a good pace to ensure progress.

The approach is practical as this enables children to understand mathematical concepts more readily.

Considerable emphasis is placed on the acquisition of mathematical language and the ability to explain mental processes, throughout the school.

Science

This is taught, where possible, through a cross curricular approach. It involves much practical investigation and experimental as well as the learning of factual information. Science in the primary school is concerned with helping children to make sense of their environment. They are encouraged to make observations and to record them, to question and discuss their observations, to form a hypothesis and to test it out. Any conclusions reached may be recorded in a variety of ways such as written or oral report, graphs, data files, diagrams.

Design Technology

This area of the curriculum is concerned with looking at product design and planning and making their own products. The children develop the skills of cutting sticking, mixing and finishing and acquire a language related to the subject. They develop knowledge which can be used to solve particular design technology problems.

The emphasis is on practical work and may involve mathematical, scientific, artistic and linguistic skills.

History

Our main aim is to begin to provide children from an early age with the skills and concepts which will help them gain access to the vast store of historical knowledge. These include a sense of time, the ability to use reference books, online information and search engines. We feel it is important to develop an enquiring mind which will be able to question the authenticity of evidence and will begin to understand the relationship between cause and effect as well as to learn fascinating facts. There are strong links to the English, Art, ICT, RE and Design Technology areas of study and we often make our presentations to parents based on our history studies



Geography

During the primary years opportunities are taken to study the immediate locality of West Hallam. Visits are also made further a field in order to compare and contrast differing environments.

Children learn something about the geography of this country and other regions of the world. However, as with history the emphasis is on nurturing enquiry skills and practical skills such as map reading and use of reference material. With the older children we begin to look at the effect on our planet of natural influences such as climate and distribution of natural resources, and human influences such as population movement and industry. There are strong links to the English, History, ICT, RE and Design Technology areas of study.



Music

Every child experiences a range of music through listening and through



participating by playing instruments and singing. Older children are taught the basics of pitch and rhythm. There is an emphasis on enjoyment and alongside the development of individual skills runs the important social skills of working with a group of children.

There are opportunities for KS2 pupils to have lessons on one of a variety of instruments at school from peripatetic teachers. These lessons are paid for by parents.

Please contact the office if you are interested.



Physical Education

The children receive a minimum of two hours of PE each week. As with music there is a strong emphasis on enjoyment which comes when an individual child attains a degree of success and learns to co-operate with others.



In the early years basic skills such as running, jumping, skipping, dodging, throwing and catching are practiced. Work with partners, then in small teams is gradually introduced. This prepares the way for participation in games such as football, netball and rounders for the older children.

Dance and gymnastics take place in the halls. Once a week groups of Year 4 children go swimming at the Ilkeston Baths. Lunchtime games opportunities are also provided

Art

Children develop their skills and understanding of art through using a variety of media including paint, clay, wood, card and fabrics. Both two and three-dimensional work are experienced and much of the work is linked to other areas of the curriculum such as English, RE, History, Geography, Science.



They are encouraged to look at works of art from a variety of cultures and times and express their feelings through art.



ICT (Information Communication Technology)

Children are encouraged to use a variety of I.C.T. equipment to communicate and handle information. The school has a modern I.C.T. suite housing 35 computers as well as classroom-based machines, netbooks and ipads. All classrooms have interactive whiteboards too. We are really proud of our ICT facilities, the children love using them and standards are high



Each class has a weekly skills lesson in our suite. Children learn the principles of word processing and handling information using data bases.



Sex Education

This forms part of the Health Education Policy which is taught largely through Science and PSHE. The aim is to help children understand the biological development of the human body together with the emotional changes which occur. These are considered within a moral and spiritual context which promotes Christian values of love and care within stable relationships.

Parents have the right to withdraw their children from all or part of the sex education provided, except for those parts which occur in the Science National Curriculum.

Religious Education

The Governors of a Voluntary Aided School have a particular responsibility for the provision of R.E. They have determined that the school uses the Derbyshire Agreed Syllabus as a basis and resource for its own religious education curriculum. Teachers use themes from the syllabus in order to encourage children to look at their own experience, ask questions, discover things for themselves, explore ideas and respond creatively.

Christianity is a world religion, but other world religions also play an important part in society and have much to contribute to education in general and religious education in particular, therefore opportunities are given for the inclusion of multi-faith topics within the curriculum.



Excellent & Distinctiveness

“Religious Education is not just an academic subject, but, lying at the very heart of the curriculum, has an important role in reflecting and conveying the distinctively Christian character of the school.”

Collective Worship

Collective Worship is an important daily feature of school life and this is conducted by the headteacher, members of staff, the Rector and some special visitors.

Children love being involved in the preparation of class worships and other Services. They can now plan and present worships. Parents are warmly welcomed and parental/carer attendance is very high

Parents are also welcome to attend collective worships in school to enable them to be part of our worshipful community. This venture is becoming increasingly used.

Groups of children from the school regularly visit St. Wilfrid's Church for acts

of worship, reflective learning, Easter and Christmas workshops and to celebrate the major festivals of the church's year such as Harvest, Easter, and Christmas.



There is a special service for in the Autumn term when Year 5 pupils are presented with their own bible, an annual school leavers' service is held on the last day of the summer term. Parents are welcome to join the school in these services.

Withdrawal

Any parent has the right to request the withdrawal of his or her child from school worship and religious education, by making such a request in writing to the Headteacher.

Extra Curricular Activities

Clubs and activities of a varied nature are offered within the school.

These clubs provide opportunities for children to extend their skills and interests and for some to participate in competitions against other schools. Scargill School has an excellent record in inter-school sporting activities.

Community Links

The Governors and Staff are very keen on maintaining and extending links with the community. Many of our children are members of the St Wilfrid's Church Jukos club, Sunday School, Rainbows, Brownies, Guides, Cubs, Scouts, Football, Cricket and Dance Clubs which are available within the village.

We also take part in the annual Village Well Dressing celebrations and always have our own well dressing proudly on

display in the village, which our KS1 children help make.

Staff visit the local playgroups to ensure smooth transition arrangements.

House System

Your child will become a member of one of our School Houses: Cavendish, Nightingale, Royce and Westwood. As well as an ongoing House Points Cup, these houses are used for intra-school competitions such as sports days.

We are continually looking for ways of extending this system to other areas of school life, so if you have any good ideas then please let us know.

Homework

The provision of tasks to be completed outside the normal school day provides opportunities for pupils to extend their knowledge and interests more independently. It also provides opportunities for parents to work alongside their children in a positive way. We would ask you to encourage your child to complete homework properly and on time.

The nature and duration of homework depends on the age and maturity of the children.

Equal Opportunities

The Staff and Governors seek to provide each child with the opportunity to develop its full potential regardless of race, creed or gender. Children are encouraged to develop a positive self-image and also be tolerant towards other people and to have respect for the beliefs and cultures of others.

Lost Property

It is best to bring only items which are needed at school. The school cannot be held responsible for any loss of personal items that a child has brought into school.

Lost property is situated in the rear playground in the sheltered area outside Mr Attenborough's classroom where the picnic tables are, in the KS1 area and the Year 5/ 6 cloakroom. It is cleared each half term with unclaimed items going to a charity shop.



Attainment and Achievement

At certain stages through their learning journey at Scargill, children take part in National tests.

In 2018, our children participated in such tests in 4 different year groups across the school:

EYFS – Children in their first year at Primary School complete the Foundation Stage Profile which marks a child's progress across a wide range of areas – from the social to the academic. Our children in 2018 did very well with 77% of children achieving a 'good level of development'. This means that these children achieved the expected level in 13 key areas of learning. This compares to the National Average of 71% in 2017.

Y1 – In Y1 the children complete a Phonics Screening Check where children have to read 40 words – some of these are real words and some are made up to confirm the child's phonological skills. In 2018, our children achieved a success rate of 84% compared with a national average of 81% in 2017. This is an area where we have made significant gains over the past years closing the gap between our achievement and now moving ahead of the national average.

Y2 – In Y2 the children complete a series of tests that inform the teacher assessments that make up the KS1 SATs scores.

KS1 SATS results from 2018						
	Expected		Exceeding		Expected and above	
	S	NA	S	NA	S	NA
Reading	41	50	30	25	71	76
Writing	45	53	26	16	71	68
GAPS	38		30		68	
Maths	39	55	33	21	73	75

NB GAPS is the Grammar, Punctuation, and Spelling test.

NA – National Average (2017), S - School

Y6 – KS2 SATS – These results have seen a drop from 2017 and our challenge for this year is to see results rise in line with previous years. This is particularly the case for Maths and GAPS.

KS2 SATS results from 2018				
	Expected standard		Higher standard	
	S	NA	S	NA
Reading	73	75	22	28
Writing	83	78	34	20
GAPS	68	78	12	34
Maths	71	76	20	24
RWM	61	64	12	10

NB GAPS is the Grammar and Punctuation and Spelling test.

NA – National Average (2018), S - School
RWM – Reading, Writing and Maths combined

KS2 SATS 2018 - Progress	
	Progress indicator
Reading	-0.7
Writing	+1.5
Maths	-2.4

This ranges from about -7 to 7. An indicator of zero demonstrates progress in line with children of a similar starting point. A positive indicator shows progress that is above that expected.

Absence Data

The school is obliged to publish the following information in relation to absences, both authorised and unauthorised.

The percentage of half-day sessions missed through authorised absence 3.35% (2016/17) compared with the National Average of 3.9%.

The percentage of half day sessions missed through unauthorised absence - 0.43% (2016/17).

Absences from School

In line with the regulations provided by the Government in Sept 2013, the school will no longer authorise requests of leave of absence that are not considered exceptional. This does not include:

- Availability of cheaper holidays/travel arrangements.
- Days overlapping with beginning/end of term.

Parents are reminded that if they take their child on holiday during term time without authorisation then they will incur unauthorised absences for the child. These remain on a child's record and will be monitored for further action by the Education Welfare Service. In extreme circumstances and where parents take their children out of school on more than one occasion, they could be issued with a fixed penalty notice and/or court action.

If parents wish to request leave of absence for exceptional circumstances they should complete the form available in the office at least two weeks before the anticipated start date. The reason for the request must be given in detail and it should be noted that such absences will not be authorised retrospectively.

Data Protection Act

Basic information about pupils is held on computer to assist with the efficient organisation of the school and individual educational needs. Security measures are taken to ensure that the information is kept confidential and is only available to authorised staff. It may be used for statistical purposes but this will not enable any individual to be identified.

Full information about how the school and DDAT process data that is held can be found on the school website.

Transfer to Secondary School

There is a designated secondary school to which your child may transfer at the age of eleven. This depends on your home address.

If you live in West Hallam, the designated school is Kirk Hallam Technology College. However parents have the right to consider other options and express a preference for a different school.

Further guidance on this will be sent to you when your child reaches Year 6.

Accessibility Plan

Scargill School does not discriminate against any pupils or staff and works with parents and external services to meet the needs of all. No pupil is turned away because of a disability. The school strives to improve the environment for all when repairs/refurbishments and new work is carried out.

Individual needs are met as they arise by making reasonable adjustments to ensure accessibility.

An Accessibility Plan is available from the School Office.

If in the meantime any parent needs information about our arrangements, please contact the Headteacher.

Charges and Remissions

The Governing Body has agreed that parents may be invited to make voluntary contributions towards any of the following types of activity:-

1. Educational visits
2. Craft and cooking activities
3. Visiting musicians, theatre groups etc.

Individual children will not be excluded from events if their parents/guardians have not contributed.

However, it should be noted that any substantial shortfall in contributions could lead to the cancellation of any event. We always try to plan events to provide the maximum educational benefit at the minimum cost.

Parents may be required to meet the following charges:

1. The cost of board and lodging should their child be involved in residential visit.
2. The cost of repairs or replacement of school property deliberately damaged by their child.
3. The cost of school property which is lost, e.g. books.

Parents who receive income support or family credit may be eligible for financial assistance in some of the above instances and are invited to apply in confidence to the Governors, through the Headteacher.

Complaints Procedure

If you have any concerns or complaints about the curriculum and related matters, in the first instance, contact the Headteacher. The school will look to rigorously implement the complaints procedure which would allow complaints to be dealt with swiftly. Parents/Carers will be kept fully informed of procedures and a copy of the Schools Complaints Policy can be found on the school website.

Before/After School Club

The Lanes Before/After School Club operates independently from the school but uses our New Hall. Children can be left at 7.45am in the morning and can stay as late as 6.00pm in the evening to support working parents.

For more information regarding hours, costs and availability please ring on Tel 0115 9440810