



Scargill CE Primary School
Beech Lane
West Hallam
ILKESTON
DE7 6GU

Head of School Mrs S Hallsworth
Executive Head Mr M Hetherington

Tel 0115 9320005
Email: info@scargill.derbyshire.sch.uk

12.1.21

Dear Parents and Carers,

I hope you are well and managing to develop a positive way through another lockdown. As we settle into another different routine, I just wanted to clarify of a couple of things.

Absences

When reporting a child's absence, due to illness or needing to isolate please ensure you ring the school office to inform us 0115 9320005. DO NOT use the department email address. We are required by the Government to record children's absence from BOTH types of learning taking place at the moment. So if your child has a Critical Worker or Vulnerable place at school contact the office if they are going to be absent due to illness or isolation. If your child is at home and is unable to access the remote-learning due to illness or isolation then parents MUST also report this to the school office.

Emails

To clarify the purpose of each email address please see below so you know which one to use when:

info@scargill.derbyshire.sch.uk – general enquiries and informing of place needs for Critical Worker parents or to contact Mrs Hallsworth or Mr Hetherington

Department emails – for questions regarding home-learning, passwords, sending in photos of completed work etc. The department Lead will share your email as necessary with other teachers in the department.

eyfs@scargill.derbyshire.sch.uk – For EYFS parents to contact Mrs Chisholm

y1-2department@scargill.derbyshire.sch.uk – For Year 1 and 2 parents to contact Miss Clutterbuck

y3-4department@scargill.derbyshire.sch.uk – For Year 3 and 4 parents to contact Mrs Higgins

y5-6department@scargill.derbyshire.sch.uk – For Y5 and Y6 parents to contact Mr Attenborough

SENCO@scargill.derbyshire.sch.uk – For parents of children with SEND to contact Mrs Hallsworth (KS2 SENDCO) or Miss Clutterbuck (EYFS & KS1 SENDCO)

safeguarding@scargill.derbyshire.sch.uk – For any Safeguarding concerns. However, contact Starting Point if you are concerned that a child is suffering or is at risk of significant harm please contact Call Derbyshire on tel: 01629 533190 immediately.

Website

Mental Health

In addition to the home learning on the website there is guidance to support Mental Health and wellbeing – this can be found here:

http://www.scargill.derbyshire.sch.uk/website/early_help/449260

Staying safe on line

Support for children to stay safe on line can also be found on our website.

Information for parents: <http://www.scargill.derbyshire.sch.uk/website/e-safety/519543>

Information for children:

http://www.scargill.derbyshire.sch.uk/website/staying_safe_online/519542

Remote Learning Plan

Further information about our Remote Learning can be found here:

http://www.scargill.derbyshire.sch.uk/website/home_learning/483070

Policy addendums

As we are currently working differently, we are in the process of completing addendums to some of our key policies. These can be found here once they are completed:

http://www.scargill.derbyshire.sch.uk/website/policies_1/437961

Wellbeing Checks

We are monitoring the attendance of children in the Zoom class meetings as well as the completion of remote learning set tasks. If we are concerned about a lack of engagement we will contact you via a phone call. This is to primarily check that the family is OK and if there is anything else we can do to support you. Remember that if you have device or data difficulties please ensure you have emailed info@scargill.derbyshire.sch.uk as per the letter I sent yesterday.

School staff will also make a wellbeing check phone call to the parents of children who are not coming into school as a Critical Worker or Vulnerable children. The staff will contact the primary parent listed once every two weeks.

Remember though that you can contact us! School staff are all working on site and will endeavour to return phone calls as soon as they can as they will most likely be teaching when you ring.

Keep well and stay positive.

Mrs S. Hallsworth

Head of School