


Scargill Primary School – COVID-19 Primary School Risk Assessment – Autumn Term 2021.

Activity being assessed:	School return- Autumn Term 2021	Location(s) affected:	Whole School	
Person(s) completing assessment:	M Hetherington S Hallsworth	Date original assessment completed:	17/8/21	
Date of review:	1/11/22	Review completed by:	M Hetherington	

This risk assessment has been developed on best available scientific guidance and industry best practice, information and should be read in conjunction with the government guidance document, this document cannot be considered to cover every risk and control possible and must be reviewed and made specific by the end user.

[Schools COVID-19 operational guidance \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/92426/schools-covid-19-operational-guidance.pdf)

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
<i>Transmission of COVID 19 on school site.</i>	<i>Pupils, staff, visitors, and the public becoming infected with COVID-19:</i>	<p><i>Staff, pupils, or visitors who have tested positive for COVID-19 via an LFD test, will be advised to follow the guidance available here:</i></p> <p>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p> <p><i>Anyone who has had a positive test</i></p>	<p><i>Children to be sat in the mini meeting room and supervised by a member of staff until collected.</i></p> <p><i>Communicate information to regarding how to obtain a COVID-19 test.</i></p>	<p><i>Relevant staff</i></p> <p><i>Admin team</i></p>	

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		<p><i>(either PCR or LFD), are not allowed into the school premises until they have self-isolated for the recommended government period of 10 days; and until the person is free from COVID 19 symptoms. It may be possible for individuals to end their isolation period on day 7 if 2 consecutive LFD tests taken on day 6 and 7 of isolation both return negative results. The school will signpost individuals to guidance here:</i></p> <p><i>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</i></p> <p><i>If a staff member or pupil has a positive COVID-19 test, NHS test and trace will work with the positive case to identify close contacts.</i></p> <p><i>Any person arriving at school exhibiting symptoms will be required to return home and obtain a COVID-19 test (PCR test) immediately.</i></p> <p><i>If an individual has symptoms, undertakes a COVID-19 test and this is</i></p>	<p><i>Communicate information on Omicron variant of COVID-19 as per DfE guidance.</i></p>		

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		<p><i>negative they can return to school as long as the individual does not have COVID 19 symptoms.</i></p> <p><u>Government self-isolation guidance</u></p> <p><i>All parents/carers and visitors are asked to take an LFD test before entering the school</i></p>			
<i>Vulnerable staff or pupils contracting COVID-19 from being in school</i>	Staff deemed vulnerable see government list are likely to experience worse symptoms and additional health issues if contract COVID-19	<i>Staff and pupil survey undertaken to determine individuals that are clinically extremely vulnerable (CEV). Where CEV persons are identified an individual risk assessment will be put in place to provide adequate controls within school.</i>	Where pregnancy risk assessments have been completed, ensure these are reviewed regularly in line with risks and guidance. See specific guidance for pregnant employees. https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees	<i>Executive Head</i>	
<i>Ineffective personal hygiene measures</i>	Pupils, staff, visitors, and the public becoming infected	<i>Frequent and thorough hand cleaning should now be a regular practice. Staff and pupils encouraged to follow the Catch it, Bin it, kill it approach. Posters are displayed by sinks to show how to effectively wash hands.</i>	Enhanced approach to hand washing and good personal hygiene to be continued in a manageable way-detailed during INSET	<i>Head of School</i>	

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	with COVID-19:	<i>Where pupils are to use hand sanitiser this should be done under adult supervision.</i>	days 2nd and 3rd September (NHS video for handwashing) <u>NHS video</u>		
<i>Possible contamination in school environment.</i>	Pupils, staff, visitors, and the public becoming infected with COVID-19:	<p><i>Face coverings will be worn by staff and adults (including visitors) when moving around in corridors and communal areas.</i></p> <p><i>Hand sanitiser to be available at reception for visitors to use on arrival before signing in.</i></p> <p><i>Ventilation is to be maintained either by mechanical ventilation adjusted to increase the ventilation rate where possible, and natural ventilation (fresh air) by opening windows. During occupied times, windows should be opened enough to provide background ventilation, during unoccupied times (during the school day) windows should</i></p>	<p>Ensure adequate supply of face coverings available for use by staff and visitors.</p> <p>Update communication with school community on wearing of face coverings and implement signage.</p> <p>If staff currently share desks, a cleaning regime will be used to sanitise desks between "shifts"</p> <p>Fire doors are to be</p>	<i>All relevant staff</i>	

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		<p><i>be fully opened.</i></p> <p><i>Internal and external doors can be kept open to assist as this will increase ventilation.</i></p> <p><i>Maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment with a particular focus on frequently touched surfaces.</i></p> <p><i>Cleaning regimes should be clearly documented to reflect times of day cleaning is taking place and who is responsible for the task.</i></p> <p><i>Spaces in school that are poorly ventilated (i.e. no natural or mechanical ventilation) have been identified as follows:</i></p> <ul style="list-style-type: none"> <i>• Disabled Toilets</i> <p><i>Use of these areas will be restricted as much as possible. If these areas need to be used for unavoidable reasons, the following control measures will be implemented:</i></p> <ul style="list-style-type: none"> <i>• Social distancing (2m minimum)</i> 	<p><i>kept open when the room is occupied and staff will be responsible for closing them when leaving the area.</i></p>		

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		<p><i>to be strictly observed</i></p> <ul style="list-style-type: none"> • <i>CO2 monitor to be used to confirm when ventilation/air quality is poor</i> • <i>Face coverings to be worn by adults</i> • <i>The duration of the activity will be restricted</i> • <i>The number of individuals present in the space will be kept to the very minimum (as specified on entrances to the space).</i> • <i>Ventilation breaks between usage to be observed</i> <p><i>Any actions to improve ventilation will not compromise other aspects of safety and security</i></p>			
Possible contamination by close contact when providing first aid to persons in isolation room awaiting collection.	Pupils, staff, visitors, and the public becoming infected with COVID-19:	When providing first aid to persons in isolation consider wearing appropriate PPE.	PPE available if supporting a child who is symptomatic.		
Possible	Pupils,	Symptomatic person should not be on	Communicate		

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<i>contamination from a symptomatic person on site</i>	staff, visitors, and the public becoming infected with COVID-19:	<i>site – see first section. Should a staff member arrive at school or become symptomatic whilst at school they will be required to leave site immediately, if they need collecting, they will sit in a dedicated room, isolated. Should a pupil become symptomatic whilst at school they will be isolated in a room supervised by a staff member. Consider wearing a fluid resistant surgical face mask, disposable gloves, and apron for the duration of the supervision. Parent/carer will be contacted and required to collect pupil asap. Staff member supervising will then remove and dispose of all PPE (see contaminated waste) and will wash hands.</i>	<i>information regarding how to obtain a COVID-19 test</i> <i>Mini meeting room to be used as isolation room,</i>		
<i>Insufficient or inappropriate PPE available or misuse of PPE</i>	Pupils, staff, visitors, and the public becoming infected with COVID-19	<i>Disposable gloves, aprons, goggles/visors, and masks are available for use as identified required.</i>	<i>(WHO video for masks)</i> <u>WHO video</u>		
<i>Ineffective</i>	Pupils,	<i>Standard waste will continue to be</i>	<i>Secure area will be</i>	<i>Site</i>	

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<i>management of potentially contaminated waste</i>	<i>staff, visitors, and the public becoming infected with COVID-19</i>	<i>managed in line with existing arrangements. Any waste that is considered to be potentially infected/contaminated will be double bagged before placing immediately in a secure area for 72 hours prior to placing in bins; this will include any used PPE and any used tissues by persons who are unwell and awaiting collection.</i>	<i>behind the Bin shelter</i>	<i>manager</i>	
<i>Use of third-party facilities</i>	<i>Pupils, staff, visitors, and the public becoming infected with COVID-19</i>	<i>Overseas visits will not take place. Full and thorough risk assessment for all educational trips and visits to be undertaken ensuring that any public health advice, such as hygiene and ventilation requirements are included as part of that risk assessment. Checks in place to ensure that any new bookings have adequate financial protection in place. RPA contacted to assess the protection for each trip that is available.</i>			
Signature of Senior Leadership Team: <i>MHetherington</i>			Date: 30/11/21		

<i>Consultation method (Mtgs, email, telephone)</i>	<i>Who has risk assessment been consulted with: Trust/HT/SLT/Teaching staff/Support staff/Premises and cleaning teams/Catering staff/ Trade Unions/H&S Advisor/Parents-Carers</i>	<i>Dates of consultation process:</i>	<i>Issues identified and any action required:</i>	<i>Action to be completed by:</i>	<i>Action completed date:</i>
<i>Posted on GovernorHub</i>	<i>governors</i>	<i>23/8/21</i>			
<i>Email</i>	<i>staff</i>	<i>23/8/21</i>			
<i>Posted on website</i>	<i>parents</i>	<i>1/9/21</i>			
<i>Posted on GovernorHub</i>	<i>governors</i>	<i>11/1/22</i>		<i>M Hetherington</i>	
<i>Email</i>	<i>staff</i>				
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